



FOCUS AWARDS 

FOCUS ON
QUALITY PROVISION (FQP)

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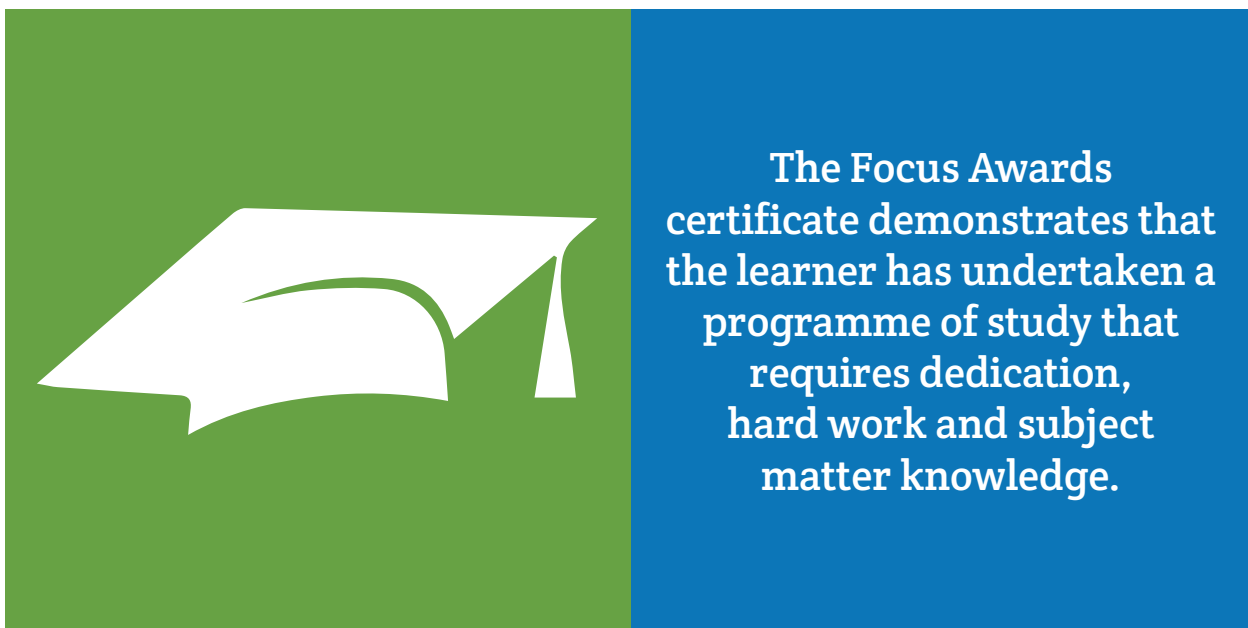
WHO AND WHAT WE ARE...

Focus Awards is an awarding organisation regulated by Ofqual, who are the regulator of qualifications (other than degrees), exams and assessments in England, and vocational qualifications in Northern Ireland.

Established in 2011, Focus Awards is founded on three core values:

- **Honesty** - We pride ourselves in being honest and transparent in all our dealings with staff, stakeholders and the general public.
- **Integrity** - We are committed to the tenets and principles of integrity in all its forms; we do what we say we will do, when we say we will do it, and hold all our people to account.
- **Fairness** - We treat everyone fairly and even-handedly, regardless of background, ethnicity, cultural heritage, beliefs, colour or creed. We put people before profit.

These values underpin everything we do, backed by an absolute commitment to Excellence.



WHAT WE DO FOR YOU...

Focus Awards provides accreditation services for nationally recognised qualifications.

Through our Focus on Quality Provision (FQP) Licensing Scheme, we offer Approved Centres the freedom to develop qualifications that meet the needs and requirements of their learners, which are endorsed by Focus Awards.

Following your application to offer FQP we will review all of your management systems and internal quality assurance arrangements. This will satisfy us that you have robust systems in place in order to develop your qualifications and course materials, and have the necessary staff able to assess and quality assure your provision.

By endorsing non-regulated qualifications for our approved Centres, we aim to help learners choose products and learning providers that have been through a rigorous quality control process. We believe that the certification learners receive on successful completion helps them gain a sense of achievement, and reassurance that their hard work is worthwhile and valued.

We are able to endorse non-regulated qualifications in a wide range of subject areas and sectors.

On successful completion of an FQP endorsed non-regulated qualification, learners will be awarded a Certificate of Achievement. Their certificate will evidence and demonstrate that the learner has achieved a qualification that requires dedication, hard work and subject matter knowledge.

If you are interested in becoming an Approved Centre under the Focus Awards FQP Scheme, simply complete the enclosed FQP Centre Approval Application Form to get the ball rolling, or call 0845 8620 068 to speak to someone about it. You can also email info@focusawards.org.uk.

Once we have received your FQP Centre Approval Application form, we will arrange a free consultation to discuss your application further. We will also agree a mutually convenient time to inspect and review your management systems and internal quality assurance requirements. We aim to complete this process within 7 working days, subject to your Centre meeting our approval criteria.



WHY CHOOSE US?

**We aim to bring a
'breath of fresh air'
as your Awarding
Organisation
of choice.**

Focus Awards understands the importance of having the backing of a supportive and fair Awarding Organisation that helps you get the best from your business, while giving confidence to your learners and trainees.

We are dedicated to you and your learners. We deliver the very best service, advice and guidance so that you can do what you do best – support your learners on their journeys to success and achievement.

Focus Awards draws on more than 80 years' combined experience and expertise delivered by its founders. They come from a diversity of backgrounds, including the health and fitness sector, social services, academia, commerce and industry, and the Armed Forces.

The mentorship and guidance of its strategic and operational management teams impact on all aspects of routine day-to-day business. The team's direction and stewardship is ultimately focused on consistent development, long-term performance, and the relentless pursuit of excellence.

Focus Awards is a Member of the Federation of Awarding Bodies (FAB), a trade association that represents organisations that award vocational qualifications in the UK.



The Federation liaises with key stakeholders, including regulators, government departments and funding agencies, providing its members with information, advice and guidance in support of high quality and valued vocational qualifications.

WHAT IS THE FOCUS ON QUALITY PROVISION SCHEME?

The FQP Scheme endorses your bespoke non-regulated courses as qualifications. To help learners appreciate and understand the depth of knowledge, commitment and level or intensity of study required they can be mapped and benchmarked to a level of equivalence against the QCF (Qualification and Credit Framework). This mapping is for information purposes only, and does not imply that the course or qualification is nationally-recognised.

WHAT PROGRAMMES WILL YOU ENDORSE?

We will endorse non-regulated qualifications across a wide range of subject areas, including (but not limited to):

- **Health and Social Care**
- **Childcare**
- **Education**
- **Business and Commerce**
- **Design and Technology**

**Joining us
is easy and
straightforward;
simply complete
the online Centre
Application Form
and return it to us.**

WHAT DO I NEED TO DO?

To have your courses endorsed under our FQP licensing scheme, you will need to be a Focus Awards Approved Centre. Joining us is easy and straightforward; simply complete the online Centre Application Form and return it to us.



HOW LONG DOES IT TAKE TO HAVE A PROGRAMME APPROVED?

Simply complete the FQP application form for each programme you would like to have accredited. We will then commit to reviewing your application and provide you with a decision within seven working days.

STEP 1

Apply to become a Focus Awards approved centre by downloading the application form and the criteria form from www.focusawards.org.uk.

STEP 2

Please read through the approval criteria before you complete and send back the application form for guidance.

STEP 4

During the visit the advisor will check all resources, evidence and that you have fully met the criteria needed to become an approved centre.

STEP 3

A Focus Awards Advisor will be allocated and will contact you to discuss what may be needed before you both meet for the approval visit.

STEP 5

You now have been approved by Focus Awards. You will receive a certificate, a welcome pack, and details of your support assistant for future reference.





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